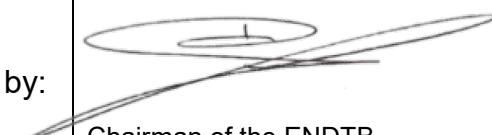




Estonian Non-Destructive Testing Board

ENDTB – G5

ESSENTIAL INFORMATION TO BE INCLUDED IN QUALIFYING AGENCY TRAINING AND EXAMINATION DOCUMENTS AND CERTIFICATES

Authorised by:	 Chairman of the ENDTB		
Revision No.	Revision Date	Issued Date	Scheduled review date
0	27 Jan 2025	27 Jan 2025	Jan 2028

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1. Purpose

- 1.1 It is important that there is evidence that the training and qualification examinations carried out by the Outside Agency on behalf of the employer reflect the requirements of the employer.
- 1.2 This guidance document provides the information that shall appear on certificates of training and examination by an Outside Agency to meet this requirement (See Appendix A).
- 1.3 All ENDTB-accredited qualifying agencies must ensure that non-destructive testing (NDT) training and qualification documents comply with the following requirements based on EN 4179.
- 1.4 Qualifying agencies that comply with this document must include the ENDTB statement (See Appendix B) and may also include the ENDTB and accreditation body logos on their certificates should the outside agency wish.

2. Training and Examination Data

Certificates of training and examination by the Outside Agency shall contain the following information as detailed within the table below:

Table of Certificate Requirements

Data Category	Examination Data	Training Data
Qualifying agency name and address	Mandatory	Mandatory
Address where the training / examination was carried out if different to the address of the OA	Mandatory	Mandatory
Candidate's full name	Mandatory	Mandatory
Employer's name	Mandatory	Mandatory
NDT Method & Level	Mandatory	Mandatory
Results of end of course test(s)	N/A	Mandatory
Specific NDT technique used in the practical exam	Mandatory	N/A
Dates and Duration of training (hours)	N/A	Mandatory
Reference to employer's written practice	Mandatory	Mandatory
Applicable standard (e.g., EN 4179, NAS410)	Mandatory	Mandatory
Certificate identifier number	Mandatory	N/A

Data Category	Examination Data	Training Data
Date of certificate issue	Mandatory	Mandatory
Date of exam completion	Mandatory	N/A
Reference to specifications covered by specific examination (Appendix A)	Mandatory	N/A
Reference to specifications covered in specific training elements (Appendix A)	N/A	Mandatory
Exam sections and obtained grades (General, Specific & Practical)	Mandatory	N/A
Overall grade awarded (including weighting if applicable, Pass/Fail)	Mandatory	N/A
Statement of limitations (if applicable)	Mandatory	N/A
Examiner's name and signature	Mandatory	N/A
Instructor's name and signature	N/A	Mandatory

3. Revision History

The table below will be updated by the owner/nominated person compiling the update providing a brief description of the update.

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Appendix A
Specifications, Standards, and/or Procedures to be Referenced on
Training and Examination Certificates

A.1 Requirements

- A1.2 Non-destructive testing (NDT) training and/or examination is a process that requires the correct input to achieve the desired outcome.
- A.1.2 The employer (or the employer's designated Level 3 specialist) is responsible for ensuring that the candidate's training and/or examination is conducted in accordance with applicable specifications, standards, and/or procedures.
- A.1.3 This typically relies on the employer's own documentation but may also include end-customer requirements.
- A.1.4 External agencies must ensure that the necessary documentation required for training or examination is available and reviewed as part of the contractual agreement.
- A.1.5 If not provided, they must request it before training or examination commences.
- A.1.6 External agencies must ensure that training and/or examination certificates are issued with reference to input documentation only.

A.2 References and Documentation

- A.2.1 Applicable standards, specific procedures, and employer documentation must be provided at the beginning of training and examination and must be referenced on the certificate.

A.3 Accreditation and Certification Responsibility

- A.3.1 ENDTB confirms that qualifications meeting the requirements of this document are valid. However, the employer is responsible for the actual competency and authorisation of the specialist to perform tasks.

A.4 BINDT APPROVED OUTSIDE AGENCY SERVICES

- A.4.1 Certain specifications governing the qualification, approval, or certification of NDT personnel place the final responsibility for qualification, certification, or approval firmly on the employer.
- A.4.2 These specifications reference "External Agencies" that employers may utilize for NDT personnel training and examination (qualification).



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A.4.3 For efficiency, using external agencies can be cost-effective. However, the quality of these agencies varies, and the system described in document ENDTB – G7 provides a mechanism for assessing external agency providers against published criteria.

A.4.4 The benchmarking system ensures that the quality of service and technical competence of approved agencies meet consistently high standards.

A.4.5 To be considered under the control of ENDTB, external agencies must maintain approval through the Estonian NDTB.

A.4.6 This document certifies that the named individual has met qualification criteria through successful completion of an examination administered by an approved external agency, which in Estonia operates under the control of ENDTB.

A.5 Points of Importance

A.5.1 Approved external agencies may provide similar services to organizations outside Estonia, and their issued certificates may bear the ENDTB logo. However, this does not indicate that these agencies are under the direct control of ENDTB.

A.5.2 ENDTB and its members accept no liability for the content of such certificates or any consequences arising from their use.

A.5.3 The issued certificate does not serve as a certificate of competence or authorization to perform NDT on behalf of the employer.

A.5.4 In accordance with many specifications, the employer remains responsible for approving or certifying the competence of their employees.



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Appendix B ENDTB statement

The following statement must be present on issued certifications:

Ref ENDTB – G5:

This certificate covers the examination provider when providing examination services for companies that are members of the Estonian NDT Board only and shall not be used for any other purposes". The requirements of EASA AMC 145.A.30(f) are fulfilled.